



## GENERAL INFORMATION

NAME (Last)	(First)	(Middle Initial)	TELEPHONE (Area Code)
OTHER NAMES USED			
PRESENT ADDRESS			
ARE YOU AUTHORIZED TO WORK IN THE UNITED STATES?		ARE YOU AT LEAST 18 YEARS OF AGE?	
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	
		IF NOT, DO YOU HAVE A WORK PERMIT?	
		<input type="checkbox"/> YES <input type="checkbox"/> NO	
HOW WERE YOU REFERRED TO BOYS & GIRLS CLUBS OF THE ROGUE VALLEY (BGCRV)?			
PREVIOUS EMPLOYMENT WITH BGCRV (If any, give dates, position, location)			
RELATIVES EMPLOYED BY BGCRV (If any, give dates, positions)			
HAVE YOU BEEN CONVICTED OF, PLEAD GUILTY TO, AND/OR PLED <i>NO CONTEST</i> TO A CRIME (FELONY OR MISDEMEANOR, INCLUDING BUT NOT LIMITED TO SEXUAL OFFENDER CRIMES, THEFT, BANKING FRAUD, DRUG AND/OR ALCOHOL-RELATED OFFENSES, ASSAULT, ETC.)? If yes, please explain (state, date, court, type of crime, place of occurrence, disposition):			
<input type="checkbox"/> YES _____ <input type="checkbox"/> NO			
<i>Note: Conviction of a crime will not necessarily disqualify you for employment. Each conviction will be judged using BGCRV's Barrier Crime Policy.</i>			

## POSITION APPLIED FOR

TITLE OR CATEGORY	SALARY REQUIREMENTS
DATE AVAILABLE	WILLINGNESS TO TRAVEL? (Approximate percentage if position indicates)

## EDUCATION

SCHOOL	NAME AND LOCATION	MAJOR	GRADUATE		DEGREE
			YES	NO	
HIGH SCHOOL					
COLLEGE OR UNIVERSITY					
OTHER SCHOOLS (Graduate, technical, business, military, etc.)					

**EMPLOYMENT APPLICATION**  
*Equal Opportunity Employer*

**WORK EXPERIENCE**  
Start with current or last employer first. Do not detail duties. Describe in attached resume.

<b>COMPANY NAME</b>		<b>YOUR TITLE</b>	
COMPANY ADDRESS (Street & No.)		(City)	(State) (Zip)
START DATE	END DATE	STARTING SALARY	LAST SALARY
SUPERVISOR'S NAME	SUPERVISOR'S TITLE	TELEPHONE	MAY WE CONTACT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO
BRIEF DESCRIPTION OF DUTIES & RESPONSIBILITIES			
REASON FOR LEAVING			

<b>COMPANY NAME</b>		<b>YOUR TITLE</b>	
COMPANY ADDRESS (Street & No.)		(City)	(State) (Zip)
START DATE	END DATE	STARTING SALARY	LAST SALARY
SUPERVISOR'S NAME	SUPERVISOR'S TITLE	TELEPHONE	MAY WE CONTACT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO
BRIEF DESCRIPTION OF DUTIES & RESPONSIBILITIES			
REASON FOR LEAVING			

<b>COMPANY NAME</b>		<b>YOUR TITLE</b>	
COMPANY ADDRESS (Street & No.)		(City)	(State) (Zip)
START DATE	END DATE	STARTING SALARY	LAST SALARY
SUPERVISOR'S NAME	SUPERVISOR'S TITLE	TELEPHONE	MAY WE CONTACT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO
BRIEF DESCRIPTION OF DUTIES & RESPONSIBILITIES			
REASON FOR LEAVING			

**ALL APPLICANTS**

TYPING SPEED:
PLEASE LIST ALL SOFTWARE APPLICATION SKILLS:
OFFICE MACHINES YOU CAN OPERATE:

Can you perform this job (as detailed in the job description) with or without reasonable accommodation? YES NO  
If NO, please describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**JOB APPLICANT AGREEMENT**

Initial and provide a signature where indicated if you agree to be bound to the conditions set forth.

I understand that Boys & Girls Clubs of the Rogue Valley (BGCRV) requires certain information about me to evaluate my qualifications for employment and conduct its business if I become an employee. I understand that false, incomplete, or misleading statements on this application may be considered sufficient cause for rejection of my application and for dismissal, if discovered after I am employed by BGCRV. The use of this application does not indicate there are positions open and does not in any way obligate BGCRV.

In consideration of my potential employment, I agree to conform to the rules of BGCRV. I understand that I have the right to terminate my employment at any time with or without notice, with or without cause, and that BGCRV has a similar right. I understand my employment by BGCRV does not constitute a guarantee that any position be continued for any length of time or that any job assignment or shift be permanent.

I understand that I may be required to work scheduled and unscheduled overtime and scheduled weekend and holiday work when required by BGCRV. I also understand that BGCRV has the right to modify its policies without giving me any notice of the changes. No promises regarding employment have been made to me.

I understand that no one other than the Executive Director of BGCRV has authority to make any other agreement.

The Immigration Reform and Control Act of 1986 requires that, after employment, employers verify the legal work authorization and identity of all new employees. An offer of employment will depend upon BGCRV's ability to verify this necessary information.

Applications will not be considered active after the position is filled. I understand that BGCRV will attempt to verify statements made on my application and made during my employment interview.

\_\_\_\_\_ I certify that all answers in this application are true and complete. I authorize an investigation of all statements submitted, including but not limited to a criminal background check. I understand that giving false information, misrepresented facts, or materials omissions may be grounds for denial or termination of employment regardless of when such facts are realized.

\_\_\_\_\_ I understand that employment is conditional upon a satisfactory drug test and I hereby give my consent. I also understand that if I refuse to take or fail a drug test that I will be discharged or my employment will be denied.

\_\_\_\_\_ I understand that I may be asked to submit to a random drug and alcohol test.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**EQUAL OPPORTUNITY EMPLOYER:** Qualified applicants receive consideration for employment without discrimination because of age, sex, religion, marital status, race, color, creed, national origin or disability.